

# ***TOECS POLICY AND PROCEDURES***

## STRUCTURE

- The TOECS consists of three levels:
  - TOECS Level I: that is the entry for becoming a National Technical Official (NTO)
  - TOECS Level II: that is the entry for becoming an Area Technical Official (ATO)
  - TOECS Level III: International Technical Official (ITO)
- The management and implementation of the TOECS is co-ordinated by the IAAF Member Service Department (MSD).
- Lecturers:
  - TOECS Level I lecturers; MSD organises these courses at the 9 IAAF Regional Development Centres (RDCs) ; to date we have 169 certified lecturers distributed in the 6 Areas.
  - TOECS Level II lecturers; every four years the panel of these lecturers is updated by the Technical Committee in co-operation with the Development Commission; to date we have a panel of 15 lecturers distributed in the 6 Areas.

## TOECS Level I

- The TOECS Level I course is normally organised by a Member Federation in the National language. The recommended duration is five days (33 hours).
- The IAAF assists by providing the approved Procedural Guidelines, Educational material, Certificates and assigning IAAF qualified lecturers.
- Course Materials:
  - - IAAF Competition Rules
  - - The Referee
  - - Race Walking
- Assessment: To pass the candidate must achieve 70 points.
- Award: Participants who complete the course and satisfy the evaluation criteria will receive an IAAF TOECS Level I Certificate.

# ***Technical Officials***

### Management Officials (Rules 121 and 122)

- Competition Director (works closely with technical delegates, if appointed)
  - plans the technical organisation of a competition
  - oversees and ensures the implementation of the plan
  - resolves any technical problems
  - co-ordinates and directs the event communication system
  - maintains contact with the officials (usually through the Meeting Manager)
- Meeting Manager
  - is responsible for the correct conduct of the meeting
  - checks all appointed officials have reported and appoints substitutes where necessary
  - has authority to remove any official not abiding by the Rules
  - works closely with the Marshal(s) to ensure only authorised persons enter the arena



### Management Officials (Rules 123 and 124)

- Technical Manager
  - ensures the track is correctly measured, all markings and required equipment are in place
  - ensures field event runways, circles, arcs, sectors and landing areas accord with the Rules
  - ensures all equipment and implements accord with the Rules
  - ensures he/she has the appropriate certification from the Surveyor (Rule 135)
  - checks for compliance any personal implements provided for throwing events (Rule 187.2)
- Event Presentation Manager
  - is usually appointed only for higher profile competitions
  - shall plan, with the Competition Director, the presentation arrangements for a competition
  - oversees and ensures the implementation of the plan
  - direct the interaction between the event presentation team (ie announcers, scoreboard etc)





## Powers of the Referees (Rules 125 and 180)

- ☐ to ensure that the Rules are observed
- ☐ to check all final results, sign results card, supervise measurement of records
- ☐ to decide protests
- ☐ to rule on any protest or objection
- ☐ to declare an event (or any part of it) void and order it be re-contested
- ☐ to order the change of place or time of a field event
- ☐ to decide placings in races in situations where judges do not agree



### Track Officials (Rules 126, 127, 128, 131 and 136)

- Track Judges (Rule 126)
  - work under the direction of the Chief Track Judge
  - decide the order which the athletes finish in accordance with Rule 164
  - refer the matter to the Track Referee when judges cannot decide any placing
  - all judges must operate from the same side of the track, 5m from and in line with the finish
  - even where photo-timing is being used, at least one track judge should be appointed
- Track Umpires (Rule 127)
  - are the “eyes” and “ears” of the Track Referee
  - are assistants to the Referee and can only make reports, not decisions
  - are placed by the Referee in the best position to closely view each event, including relays
  - report any rule violation by marking the track, raising a yellow flag/sign and a written report

## TRACK UMPIRES

### YELLOW FLAG

Start protocol

Paper

Pen

Timetable

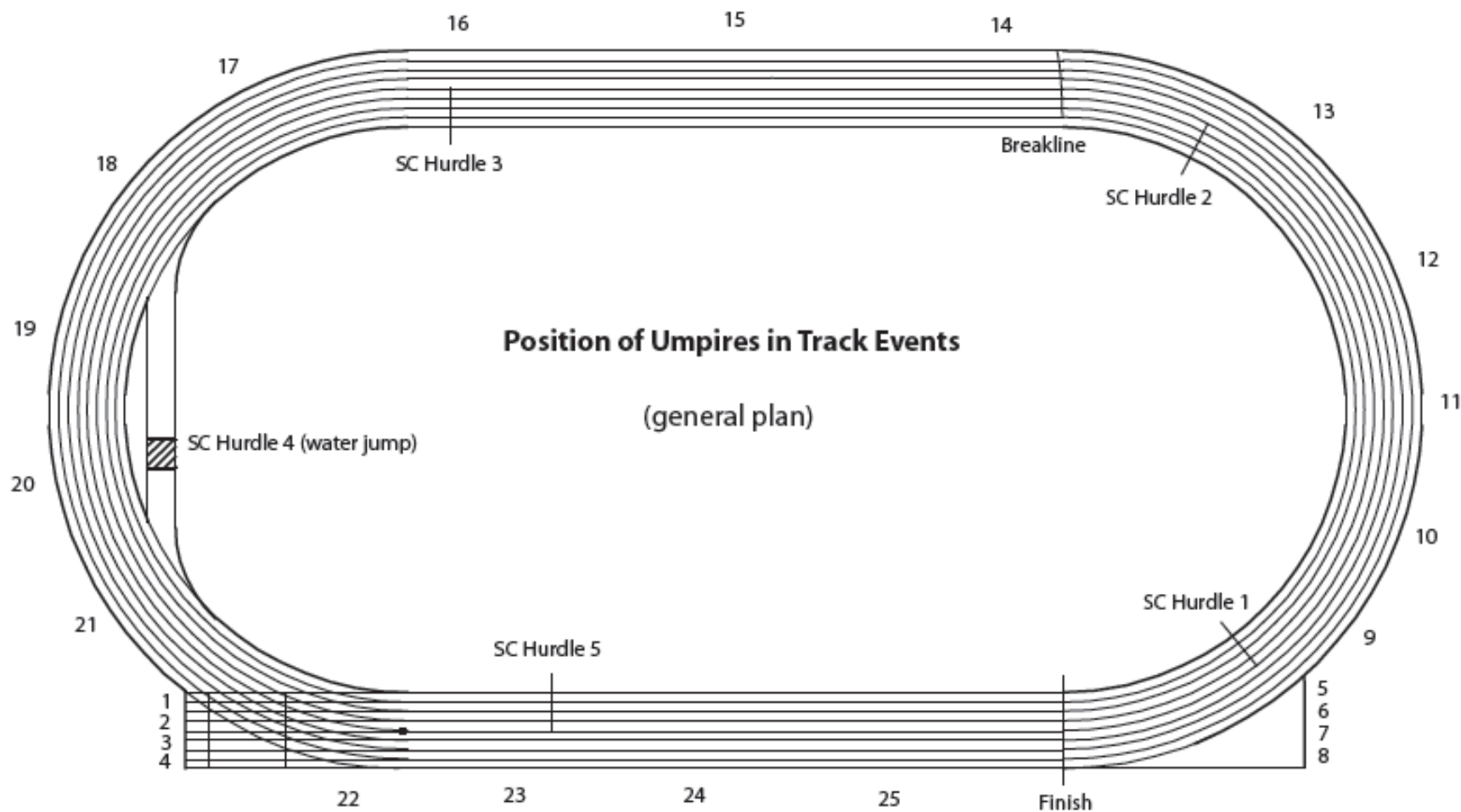
Rules

Water

**Without phone**



# TRACK UMPIRES



## Track Officials (Rules 126, 127, 128, 131 and 136)

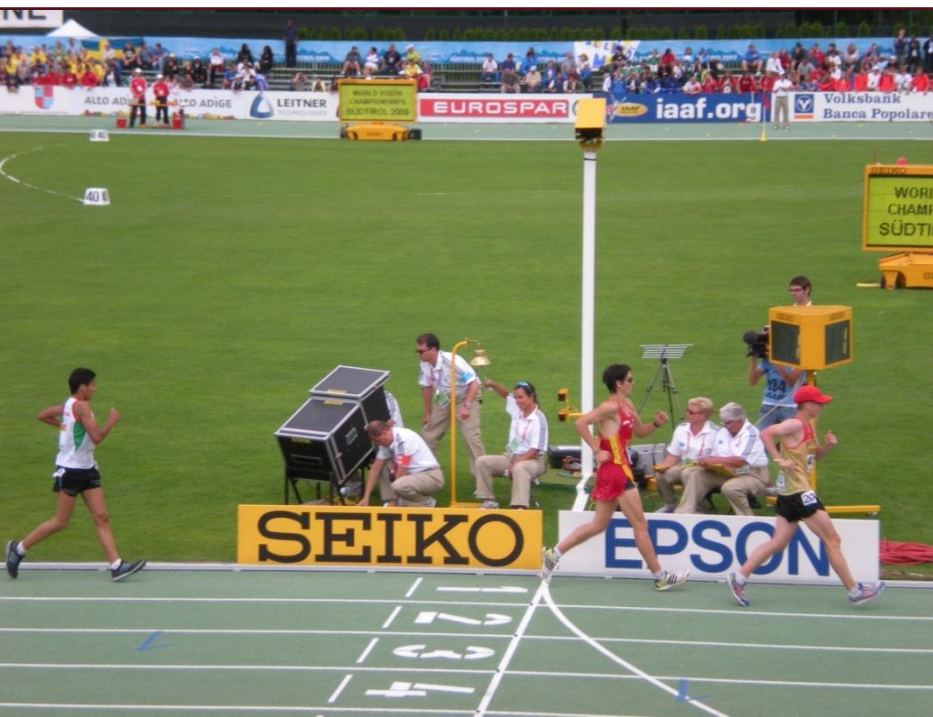
- Manual Timekeepers (Rule 128)
  - work under the direction of the Chief Timekeeper
  - decide the time for each athlete in accordance with Rules 165.2 to 165.12
  - timekeepers should operate on the outside of the track, 5m from and in line with the finish
  - even where photo-timing is being used, at least one timekeeper should be appointed
- Photo Finish (or Transponder) Judges (Rule 128)
  - work under the direction of the Chief Photo Finish (or Chief Transponder) Judge
  - decide the placing and consequently the time for each athlete in accordance with Rules 165.17 to 165.25



## Track Officials (Rules 126, 127, 128, 131 and 136)

- Lap Scorers (Rule 131)
  - record the lap times of each athlete in events of 3000m and longer
  - update each lap the “laps to go” counter at the finish line and signal the last lap with a bell
- Wind Gauge Operator (Rule 136)
  - the wind gauge for all straight races and 200m events under Rule 163.10 is placed
    - 50 metres from finish line
    - 1.22m high and no more than 2m from lane 1
  - ascertain the wind velocity for each applicable race under Rules 163.12 and 163.13
  - operate the gauge for the following times periods
    - 10 seconds for 100m (from the gun) and 200m events (from when the leader enters the straight)
    - 13 seconds for 100m and 110m hurdles events (from the gun)



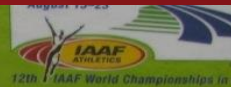


### Call Room Officials (Rule 138)

For competitions with large numbers of competitors and for smaller high level meets it is advisable to establish and operate a call room. In addition to a Call Room Referee, a chief judge and judges should be appointed to undertake the following duties:

- ensure that the athletes are wearing the correct type uniform as set down for the particular competitions and that it also complies with Rule 143.1
- ensure that athlete bibs correspond with the start lists and are worn correctly – Rule 143.7
- ensure that shoes, number and dimensions of spikes comply with Rules 143.2 to 143.6
- ensure that advertising on clothing, bags and other equipment comply with the regulations
- ensure that no unauthorised or prohibited items are taken to the competition arena
- refer any unresolved matters to the Call Room Referee
- supervise the transit of the athletes from warm-up/call room to the competition arena
- ensure athletes are at competition site in adequate time for final warm-up and the event start

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12<sup>th</sup> IAAF World Championships  
in Athletics

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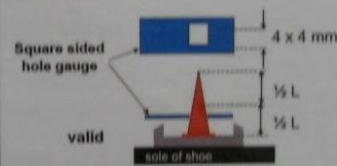
### check of spikes dimensions

#### Length

Max. Length (L): 9 mm  
for High Jump and Javelin: 12 mm



#### Thickness





## The Competition Secretary (Rule 132)

The main responsibilities of the Competition Secretary are as follows:

- ensure that the start lists and field event score sheets are provided to the respective judges
- for matches and for combined events, undertake the required scoring
- collect the full results of each event from the relevant judges
- collate all results and provide to the Competition Director and other interested persons (such as the media, statisticians and records officers)

### What are the qualities of a good athletics official?

- Interest in the sport of athletics
- Good knowledge of the Rules
- Common sense
- Ability to work as part of a team
- Concentration
- Quick reactions
- Understanding of the needs of athletes
- Sense of humour